

## **AMERSA Executive Committee 2024 Annual Report**

The Executive Committee met on months alternating with meetings of the full board, acting on behalf of the board for urgent matters. Members included Deborah S. Finnell, President; Miriam Komaramy, Vice President; Holly Hagle, Treasurer; Shannon Smith-Bernardin, Secretary; Gina Dahlem, Governance Committee Chair; Rebecca Northup, Executive Director (non-voting).

Seven **policies** were developed and submitted to the full board for finalization. These included:

- Establishing Position Papers (revised)
- Advocacy and Lobbying (new)
- Acceptance of Industry Funds and Litigation Settlement Funds (revised)
- Endorsement / Letters of Support (new)
- Quality Assurance of AMERSA's Education (new)
- Staff Salaries (new)
- Online Events (new)

A quarterly AMERSA **Newsletter** was launched in January with Miriam Komaramy as editor.

**Performance Evaluations** for 2023 were conducted for staff (Rebecca Northup and Adrienne Galloway) with merit-based increases as per the Staff Salaries Policy and Procedure. A performance evaluation was also conducted for SAj Editor-in-Chief (EIC), Adam Gordon. The Executive Committee provided the review for the Executive Director and EIC.

**Fiscal Management:** The FY2024-5 budget was submitted to the board and approved. A close examination of AMERSA's investments was initiated in July, resulting in a clear delineation of checking and investment accounts, listed below.

- Citizen's Bank for day-to-day expenses
- Schwab account for short-term investments (managed by R. Northup, Executive Director)
- Schwab account for growth and development (secured FL Putman as financial manager)
  - An Investment Policy will be in place in early 2025 guided by FL Putman with Executive Committee and approval of Board of Directors.

**Strategic Planning** was launched with Chuck Gordon as the facilitator. Meetings with the board were held during the summer months, resulting in a plan that will be unveiled at the 2024 Annual Conference.

Submitted by Deborah S. Finnell